

ARCHIVAL POLICY

1. PREAMBLE:

This Archival Policy will be known as "**Tara Chand Infrologistic Solutions Limited - Archival Policy**", hereinafter referred to as "The Policy". This Policy is framed in accordance with the new Regulations issued by Securities and Exchange Board of India vide its Notification dated September 2, 2015 viz. SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 including any statutory modification(s) or any amendment(s) thereto or any substitution(s) or any reenactment (s) made thereof, for the time being in force ('Listing Regulations') which mandates the listed entities to formulate a Policy for preservation and archival of documents disclosed on the website of the Company for a minimum period of five years and thereafter as per the archival policy of the company, disclosed on it's website.

Accordingly, the Board of Directors (the "Board") of Tara Chand Infrologistic Solutions Limited (the "Company") at its meeting held on August 31, 2018 have approved and adopted this Policy in compliance with the regulatory requirements.

2. POLICY OBJECTIVES:

The objective of this policy is to ensure the preservation and archiving of all documents related to events or information that have been disclosed to the Stock Exchange(s) in accordance with Regulation 30(8) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations.

3. APPLICABILITY OF REGULATIONS:

This Policy has been made pursuant to Regulation 30(8) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended from time to time, hereinafter referred to as the "Regulations".

As per Regulation 30(8) of the Listing Regulations, the Company is required to publish on its website all events or information that are disclosed to the Stock Exchanges in accordance with these Regulations.

The disclosure made to the Stock Exchanges shall be hosted on the website of the Company for a minimum period of five (5) years and thereafter, as per Archival Policy of the Company, which has to be uploaded on the website of the Company.

4. ARCHIVAL OF DOCUMENTS:

The disclosure made to stock exchange(s) shall be promptly uploaded and hosted on the website of the Company for a minimum period of five (5) years from the date of such hosting on the Website of the Company.

Thereafter, the information would be archived and would be retained by either of the Designated Person for a period of 3 years or such other period as may be decided by the Board, from time to time.

5. DISCLOSURE OF POLICY:

This Policy shall be disclosed on the website of the Company in accordance with SEBI Listing Regulations.

6. REVIEW OF POLICY:

This Policy shall be reviewed by the Board of Directors of the Company as and when required. In case of any amendment(s), clarification(s), circular(s) etc. issued by the relevant authorities, not being consistent with the provisions laid down under this Policy, then such amendment(s), clarification(s), circular(s) etc. shall prevail upon the provisions hereunder and this Policy shall stand amended accordingly from the effective date as laid down under such amendment(s), clarification(s), circular(s) etc.

7. DEVIATION OF THE POLICY:

The Executive Directors, Company Secretary and Chief Financial Officer of the Company ('Designated Persons') are severally authorized to deviate from any clause and/or process outlined in this Policy., if deemed necessary. Such deviation must, however be consistent with the applicable laws. A detailed report of such deviation, if any, shall be presented to the Board of Directors at its next meeting.
